

Application



66th Kiwanis Art Fiesta

Sacramento Suburban Kiwanis Club
PO Box 601715
Sacramento, CA 95860-1715

Welcome Artisans:

We are reaching out to you as either a previous or prospective participant in Sacramento Suburban Kiwanis Club's 66th Art Fiesta, Saturday, June 1, and Sunday, June 2, 2024.

If you've been in our Art Fiesta previously, here's what's new for 2024:

- **A DECREASE IN BOOTH FEES!!!**
- Any artisan who is responsible for a fellow artisan with a separate booth participating in the Kiwanis Art Fiesta for the first time will receive \$25 (per artisan referred)! Payment will be made on Saturday at the beginning of the Fiesta.
- Refunds before the event will be considered on a case-by-case basis, but a cancellation fee will be charged for processing them.
- If your work has changed considerably over the years, you will need to submit photos of your most recent design style(s).
- The team will be assigning the spaces starting in March once we have an idea of the space requests. The date of application and payment will prioritize your space assignment,
- You may complete your application and make your payment completely online on the new [art fiesta website](#).
- Art Fiesta hours are 10 a.m.- 4 p.m. on Saturday and 10 a.m.- 3 p.m. on Sunday.

This is a juried show and a relatively new venue for us at Scottish Rite Masonic Center, located at 6151 H Street, Sacramento. The venue offers security, air conditioning, restrooms, high-speed Wi-Fi, the need to only set up and take down once, and no unpredictable weather challenges since the Art Fiesta will be indoors.

High standards and quality fine art have contributed to the success of our past Art Fiestas. Guests do not come anticipating a craft fair, and we honor that expectation; hence, we have a jury process prior to acceptance.

New artisans: Please email four .JPG or .PDF pictures representative of your work, as well as one .JPG or PDF picture of your display to info@kiwanisartfiesta.org. If you are accepted, we expect the items you bring to the show will be comparable. Also, make sure you tell us who referred you to the Art Fiesta.

Space assignments will be prioritized by the date your application and payment are received. Applying early is encouraged. There will be an entirely new layout and booth sizes, and a decrease in rental costs from what we charged in 2023. If you intend to share space with another artisan, **each** artisan must submit an independent application and notify us of the partnership. Payment for the entire booth fee must be received before either application is considered. All prices are reflected in the attached pages.

Eligibility: Exhibitors agree to show their own original art. Resale items are not acceptable. No retail store merchants are permitted to exhibit. Cooperative galleries are not considered stores and may apply, provided the artists who created the pieces are available to show their work during the weekend.

Application Submission and Payment: Applications are accepted in electronic or print format. You may: 1) download and complete, scan, and email the forms to info@kiwanisartfiesta.org and then pay for your booth online; or, 2) submit signed applications and payments to us by USPS mail. Your payment must accompany your application forms in whichever manner you submit the application. If we do not accept your application, your credit card charges will be

refunded, or your check will be returned. Note: We use PayPal for our credit card processing. You do not need a PayPal account. You can pay online at [Kiwanis Art Fiesta Payments](#).

Participation Fees: We will charge artisans **10%** of their sales. Forms will be given to you at the beginning of the Fiesta to record sales and amounts agreed to remit to Sacramento Suburban Kiwanis Foundation. ***Payments will be collected at the close of the show on Sunday.***

Booths/Tables: We must be respectful of the well-preserved floors in the venue. The Scottish Rite Masonic Center has a large supply of tables that they have offered to let you use. If you can utilize their tables, please indicate on the application form, including size and number of tables you need. If you are using your own booth/tables and have carpet squares you can use under the legs, please bring them with you. Some carpet squares will be available onsite.

Commitment: Artisans agree to participate on both Saturday and Sunday and to be present throughout the show. Set-up may be completed between **7 a.m. and 9:30 a.m. Saturday**, or you may choose to set up on **Friday between noon and 6 p.m.** The doors open to the public at 10 a.m. each day. Electrical service is not available at every booth location, so please indicate on the application if you must have a power outlet nearby. We will do our best to accommodate you. **Refunds will only be made if the cancellation is prior to May 15. Genuine emergencies will be considered on a case-by-case basis. A \$40 processing fee will be charged for refunds before May 15. A higher fee may be charged if cancellation is after the deadline.**

Parking at Scottish Rite Masonic Center is free and ample. Additionally, there are two ramps and access doors for loading and unloading your artwork. Staff will be available to assist you, and we are asking you to reserve a set-up time to avoid bottlenecks. Please look for signs for loading and unloading. After unloading, we strongly request that you move your vehicles to the far end of the parking lot to make room for shoppers and other vendors. Set-up and moving artists vehicles to the far end of the parking lot must be completed by 9:30 a.m. on Saturday, June 1.

Responsibility: Each artisan is responsible for the protection of his or her own display and artwork for the duration of the show. Anything left at Scottish Rite Masonic Center overnight is done at your own risk. Security for the building is provided.

Outreach: We will gladly mail you as many announcement postcards and posters to hand out or mail to your customer mailing list. Please indicate clearly in your application how many of each you would like. Because this is a newish location for the Art Fiesta, **WE STRONGLY URGE YOU TO HELP US GET THE WORD OUT TO THE LARGEST POSSIBLE NUMBER OF ATTENDEES SINCE NETWORKING IS THE KEY TO OUR MUTUAL SUCCESS.** Digital copies of the postcard or poster are available upon request.

Signature: All applicants must sign **the application**. Artisans returning unsigned applications will not be considered regardless of when they submit their applications, their prior year status, or jury recommendation until the required signature(s) is received.

Sincerely,
Sacramento Suburban Kiwanis, Club Phone: (call Tom) 916-834-1870

Every dollar raised from the Kiwanis Art Fiesta supports programs sponsored by the Sacramento Suburban Kiwanis Club within the Arden Arcade community, including Kiwanis Family House, Coats for Kids, mentoring the children of cancer patients, four high school Key Clubs, a primary school K-Club, Boy Scouts and Cub Scouts, three food closets helping low income and housing-challenged families, refugee families and foster care children, and more.

66th Kiwanis Art Fiesta

Please complete the entry form, sign where required, and send your application via email to info@kiwanisartfiesta.org or USPS mail to Sacramento Suburban Kiwanis Foundation, 66th Kiwanis Art Fiesta, PO Box 601715, Sacramento, CA 95860-1715. Space fees must be paid by credit card online at [Kiwanis Art Fiesta Payments](#) or by a check included with your mailed application.

SAVE YOUR APPLICATION BEFORE FILLING IT OUT!!

Applicant Information (please print clearly):

First name: _____ Last name: _____

Name (as you would like it to appear in show program): _____

Media category that best describes your work (e.g., painting, pottery, etc.): _____

E-mail address: _____

Street address: _____

City/State/Zip: _____

Phone: Cell: _____ Home: _____

Emergency phone where you can be reached during the Art Fiesta weekend: _____

Seller's permit number: _____

If you are a returning artisan, when did you last join us? _____

If you are a new artisan with us, which artist referred you to the Fiesta? _____

I understand that **10%** of my sales will go to Sac Suburban Kiwanis Foundation.

Space Sizes and Prices: A maximum of three spaces, any size combination, are allowed per artisan. Premium spaces are marked on the tentative map included below.

Note: This is an indoor show. All artisans must provide accessible space around or through their booths to accommodate wheelchair access

_____ Standard (6' x 8') @ \$180 (+\$50 Premium Space)

_____ Medium (8' x 10') @ \$250 (+\$50 Premium Space)

_____ Large (10' x 10') @ \$300 (+\$50 Premium Space)

Second Space Attached @ a 25% discount

I need tables # of 6-ft _____ 8-ft _____ 10-ft _____

I need electrical outlet nearby: YES NO

Total Cost \$ _____

PLEASE SAVE YOUR APPLICATION BEFORE MAKING YOUR PAYMENT METHOD SELECTION!

Method of Payment: Check [Credit Card](#) (Site will say payment is a donation.)

Advertising Aids Desired: QTY. 4" x 5 1/2" CARDS: _____ QTY 13" x 19" POSTERS: _____

We encourage you to promote yourself and the Kiwanis Art Fiesta by using the postcards and posters. We are happy to mail you advertising materials at no charge to you. Remember, since this is a newish location, we must work together to generate the maximum possible attendance. We can also send you a digital copy of the postcard for electronic distribution to your followers.

I, as the applicant, acknowledge that I have read, understood, and agreed to the rules, limitations, eligibility, and responsibilities as defined in this document. The sponsors (Sacramento Suburban Kiwanis Club and Scottish Rite Masonic Center) will not be responsible for any loss or damage to my materials or displays.

Signature: _____ Date: _____

Website: www.kiwanisartfiesta.org E-mail: info@kiwanisartfiesta.org Phone contact: (916) 834-1870 (private home)

SCOTTISH RITE MASONIC CENTER

6151 H STREET, SACRAMENTO CA, 95819

TENTATIVE FLOOR PLAN

